



DSA Monthly Meeting Agenda

Sep 11th, 2023 6:00pm - 7:00pm EDT

Office Evolution Executive Conference Room: 50 Division St ste 501, Somerville, NJ 08876

1. **Roll Call**

6:00pm

2. **Approval of August 2023 Meeting Minutes**

6:05pm

 [August 2023 Meeting Minutes.pdf](#)

3. **Chairman's Remarks**

6:10pm

4. **Executive Director's Report**

6:15pm

a. **Old Business**

i. **Update on Fall Events**

ii. **Q4 wrap up**

For the rest of the year:



Budget Process

Nomination Committee

Annual Meeting


iii. **Audit Update**

iv. **Marketing Coordinator Update**
Narrowed to three Final Candidates


-  [SAGUN+PATEL_+RESUME.pdf](#)
-  [Rebecca Pollard Resume .docx.pdf](#)

b. **News Business**

i. **Proposed Streetscape Phase I**


-  [Somerville Phasing Diagram.pdf](#)

ii. **Proposal Facilitated DSA Board Strategy Session**
Proposal from Mercer Planning

-  [MPA Proposal_DSA Strat Plan Phase 1_2023 09 09.pdf](#)

iii. **Office Space with SCBP**

5. **Vote to amend Bylaws**

-  [Bylaws - 08_23 revisions.pdf](#)

6. **Committee reports**

a. **Marketing Committee**

6:35pm

b. **Infrastructure Committee**

6:35pm

6:45pm

7. **Other New Business**

6:55pm

8. **Finance Report**

7:05pm

-  [P07 Operating Account Activity 2023.pdf](#)
-  [P07 Statement of Activity - MTD.pdf](#)
-  [P07 Statement of Activity - YTD.pdf](#)

9. **Payment Authorizations**

7:10pm

 [Sept 2023 Bills List.pdf](#)

10. **Comments from the Public**

7:15pm

11. **Executive Session**

Personnel Matters

 [2023 Hiring Memo - Marketing Coordinator.pdf](#)

12. **Adjournment**

END
7:00pm